

# Primary Care Commissioning Committee

<b>Date of meeting</b>		<b>25 April 2019</b>	
<b>Agenda Item</b>	<b>4</b>	<b>Paper No</b>	<b>PCCC19/021</b>

## Action Tracker

<b>Key issues</b>	<p>Attached is the Action Tracker, which is comprised from actions arising from previous meetings of the West Hampshire CCG Primary Care Commissioning Committee.</p> <p>Actions received as closed or completed at previous meetings are excluded and retained as a separate log.</p>
<b>Strategic objectives / perspectives</b>	<p>This paper addresses the following CCG strategic objectives:</p> <ul style="list-style-type: none"> <li>• Ensure safe and sustainable high quality services</li> <li>• Work in partnership to commission health and social care collaboratively</li> <li>• Establish local delivery systems</li> <li>• Ensure system financial sustainability</li> </ul> <p>This paper supports the above by ensuring that there is transparency/no conflict of interest in any decisions or recommendations made by the Committee.</p>
<b>Actions requested / Recommendation</b>	<b>The Primary Care Commissioning Committee is asked to receive an update on the open actions.</b>
<b>Principal risk(s) relating to this paper</b>	There are no risks relating to this paper.
<b>Other committees / groups where evidence supporting this paper has been considered.</b>	Primary Care Steering Group
<b>Financial and resource implications / impact</b>	There are no financial implications arising from this paper.
<b>Legal implications / impact</b>	There are no legal implications arising from this paper.

<b>Data protection impact assessment required?</b>	Not applicable.
<b>Public / stakeholder involvement – activity taken or planned</b>	Not applicable.
<b>Equality and Diversity – implications / impact</b>	This paper does not request decisions that impact on equality and diversity.
<b>Report Author</b>	Terry Renshaw, Governance Manager
<b>Sponsoring Director</b>	Rachael King, Director of Commissioning, South West
<b>Date of paper</b>	17 April 2019

# West Hampshire Clinical Commissioning Group: Primary Care Commissioning Committee



## Action Tracker - April 2019

**Report Type:** Actions Report

**Report Author:** Terry Renshaw

**Generated on:** 23 October 2018 with updates from 28 February 2019 meeting

<b>Rag Rating:</b>	Not Due	Not Started	Progressing	Complete
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Ref No.	Date of Meeting Issue Originally Raised	Minute Ref	Title	Summary of Action / Issue	Update Due	Assigned To	Progress report / Update	RAG Rating
32a)	01-Nov-18	5.3	GPFV Work Programme	Include specific reference to the governance reporting routes in terms of monitoring quality, delivery and outcomes.	25.04.19	RK	<p><b>Update 31 Jan 19:</b> Governance arrangements for Clusters (PCNs) established. Cluster Plans to be finalised by Mar-19 setting out key priorities, deliverables and outcomes. Monitored via Local Delivery System New Models of Care Groups, Clinical Cabinet and Primary Care Committee. Primary Care Network Contract Directed Enhanced Service and Network Agreement to be published in Mar-19 setting out key requirements for delivery by Networks. Governance arrangements to be kept under review.</p> <p><b>Update 28 Feb 19:</b> Agreed to re-open in view of need to keep governance arrangements for Primary Care Network under review.</p> <p><b>Update 11 Apr 19:</b> New DES includes requirement for governance arrangements to be detailed in Network Agreements. Further assurance to be provided through scheduled Board briefing.</p>	Amber
32c)	01-Nov-18	5.3	GPFV Work Programme	For Q3 report identify measurables and how trajectories are achieving in order to provide assurance.	25.04.19	RK	<p><b>Update 15 Feb 19:</b> GPFV work programme strengthened to increase visibility of delivery against key achievements. Further development being undertaken with Performance Team to produce summary dashboard (linked to Primary Care Dashboard) for inclusion in Q4 report.</p> <p><b>Update 28 Feb 19:</b> Position noted.</p> <p><b>Update 11 Apr 19:</b> Q4 report included in part 1 agenda. <b>Complete.</b></p>	Green
34	01-Nov-18	9.3	Primary Care Finance Report	Include in next report detail around cluster resourcing.	25.04.19	MF	<p><b>Update 08 Feb 19:</b> To be included in end of year report. Due April 2019</p> <p><b>Update 28 Feb 19:</b> Position noted. <b>Update 15 April 2019:</b> Financial schedules under development to come to the June 2019 meeting.</p>	Amber <b>JUNE 2019</b>
35a)	28-Feb-19	5.3	GPFV 2018/19	Heather Mitchell to provide post meeting note by 8 March 2019 to Committee around deadline for achievement of: <ul style="list-style-type: none"> <li>• 100% practices live with E-prescribing.</li> <li>• 100% referrals sent electronically via ERS.</li> </ul>	25.04.19	HM	<p><b>Update 04 Apr 19:</b> Digital progress reports will now be presented at Board to avoid having the discussions in several places.</p>	Green
35b)	28-Feb-19	5.3	GPFV 2018/19	Report for next meeting to include an update on status of the key digital workstreams.	25.04.19	HM	<p><b>Update 04 Apr 19:</b> Digital progress reports will now be presented at Board to avoid duplication.</p>	Green
36	28-Feb-19	6.4	GP Contract Reform	Chairs action delegated for sign-off of mini QPS April – June 2019.	25.04.19	RK/JE/CW	<p><b>Update 11 Apr 19:</b> Final paper included in agenda. <b>Complete</b></p>	Green

